

## PARTICIPATION CONTRACT - APPLICATION FORM



CLOSING DATE FOR APPLICATIONS JANUARY 31, 2022

## COMPANY DATA:

Company: \_\_\_\_\_ VAT ID no: \_\_\_\_\_

Address: \_\_\_\_\_

ZIP code: \_\_\_\_\_ CONTACT PERSON'S DATA:

Telephone: \_\_\_\_\_ Name \_\_\_\_\_

e-mail: \_\_\_\_\_ Telephone \_\_\_\_\_

web-site: \_\_\_\_\_ e-mail \_\_\_\_\_

## WE RESERVE

<input type="checkbox"/>	INDOOR SPACE, without constructions	WIDTH (m)	DEPTH (m)	AREA (m <sup>2</sup> )		COST
	Standard area (open one alley)	<input type="text"/>	x <input type="text"/>	= <input type="text"/>	x 72 EUR/m <sup>2</sup>	<input type="text"/>
	Corner booth (open two alleys)	<input type="text"/>	x <input type="text"/>	= <input type="text"/>	x 77 EUR/m <sup>2</sup>	<input type="text"/>
	Peninsular booth (open three alleys)	<input type="text"/>	x <input type="text"/>	= <input type="text"/>	x 84 EUR/m <sup>2</sup>	<input type="text"/>
	Island booth (open four alleys)	<input type="text"/>	x <input type="text"/>	= <input type="text"/>	x 88 EUR/m <sup>2</sup>	<input type="text"/>
<input type="checkbox"/>	Mark two-storied stand	<input type="text"/>	x <input type="text"/>	= <input type="text"/>	x 1,4	<input type="text"/>

The total rent for a two-storied stand is calculated by multiplying the rental fee of the original space configuration with coefficient 1,4.

<input type="checkbox"/>	STANDARD STAND	Includes: wall and fascia elements, carpet, spotlights (1pc/4m <sup>2</sup> ) and plug socket (220V, 1kW) Does not include space rent.				
	9 - 36 m <sup>2</sup>	<input type="text"/>	x <input type="text"/>	= <input type="text"/>	x 35 EUR/m <sup>2</sup>	<input type="text"/>
<input type="checkbox"/>	Outdoor space	<input type="text"/>	x <input type="text"/>	= <input type="text"/>	x 24 EUR/m <sup>2</sup>	<input type="text"/>
<input type="checkbox"/>	Advertising space out of stand	<input type="text"/>	x <input type="text"/>	= <input type="text"/>	x 100 EUR/m <sup>2</sup>	<input type="text"/>

## CO-EXHIBITOR

Company \_\_\_\_\_ Person to contact \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_

## PARTICIPATION FEE

The present participation contract consisting of application form, terms of participation at Estbuild 2022 and general terms of participation for trade fairs is legally binding and the undersigned undertakes to abide by the terms of the present participation contract.

Date \_\_\_\_\_

Name \_\_\_\_\_  
NAME OF THE UNDERSIGNED IN BLOCK LETTERS

Signature \_\_\_\_\_

Participation fee	<input type="text"/>	375 EUR
Co-exhibitor's fee	x 375 EUR =	<input type="text"/>
All prices are subject to VAT 20% *		
To be completed by organizer	Sum	<input type="text"/>
	VAT 20%	<input type="text"/>
	Total	<input type="text"/>

Esti Näituste AS. Pirita tee 28, 12011 Tallinn, ESTONIA Phone: +372 613 7335 e-mail: estbuild@fair.ee

PLEASE RETURN THE ORIGINAL TO ESTONIAN FAIRS  
BY JANUARY 31, 2022 AT THE LATEST

Organizer



# TERMS OF PARTICIPATION OF ESTBUILD 2022

## 1. ORGANISER

### Eesti Näituste AS/ Estonian Fairs .

Pirita tee 28, 12011 Tallinn, Estonia

Phone: + 372 613 7337; e-mail: [estbuild@fair.ee](mailto:estbuild@fair.ee)

Project Manager: Ms. Kristiine Herkel

## 2. TIME AND VENUE

April 07 – 10, 2021

The Estonian Fairs Centre, 28 Pirita road, Tallinn EE-10127, Estonia

Opening Hours: April 06, 2022 11 a.m. – 6 p.m.

April 07, 2022 10 a.m. – 6 p.m.

April 07, 2022 10 a.m. – 6 p.m.

April 09, 2022 10 a.m. – 5 p.m.

## 3. THE MAIN TOPICS

Products and services related to the following product groups will be exhibited at the fair:

- architecture and engineering design;
- general and special construction works;
- construction site materials and products;
- building materials;
- complementary components;
- surfacing materials;
- electrical installation systems;
- heating, ventilation and water supply equipment;
- waste handling equipment;
- construction machinery, equipment, devices and tools;
- prefabricated and module constructions;
- work safety, working clothes and means of defence;
- building R&D, training, consultation and publishing;
- financial services.

## 4. RENTAL OF EXHIBITION SPACE

The basis for the registration of the Exhibitor is the official application form-participation contract or online registration form

<https://estbuild.ee/en/participation/online-registration/> submitted by a company wishing to participate in the Fair and according to the terms of participation of Estbuild and general Terms of Estonian Fair Centre

. The registration form should be submitted to the Organizer by January 31, 2022. A written confirmation will be sent to the Exhibitor regarding the reservation of the fair space.

## 5. PARTICIPATION FEE

The non-refundable participation fee is **EUR 375** per Exhibitor. It covers the administrative expenses and general advertising expenses in part.

The participation fee for co-exhibitor is **EUR 375**.

## 6. RENTAL OF EXHIBITION SPACE AND STANDARDS

See prices on the application form/participation contract.

## 7. CHANGE OF THE FAIR FORMAT

If due to the COVID-19 pandemic, the Government of the Republic of Estonia imposes restrictions that make it impossible to organize the fair in the usual format and / or significantly restrict people's participation in the fair, the organizer has the right to change the fair to virtual platform.

## 8. FAIR SERVICES

In order to apply for fair services the Exhibitor must complete the relevant forms for the fair services, which must be submitted to the Organizer by **February 19, 2022**, at the latest. From period 19.02.-30.03.2022 extra 25 % surcharge will be applied to the prices of construction and fair services. Orders submitted after this deadline will be satisfied according to the possibilities.

In case the stand is designed or constructed by third parties, the Exhibitor is committed to inform the Organizer about the contact data of the named party.

The need of water and drainage connections should be submitted to the Organizer by **February 19, 2022**. According to the General Terms of Fair centre the special requirements have been enforced for the water and drainage connections and for the use of water in hall D.

In case the Exhibitor chooses to construct the stand through individual means and materials the intended layout of the stand with the need for extra services must be submitted to the Organizer by **February 19, 2022**. The construction work may be started at **March 31, 2022** according to the following schedule:

Assembly:	March 31 – April 3, 2022	9 a.m. - 10 p.m.
Exposition layout:	April 4 – 5, 2022	9 a.m. - 8 p.m.
Removal of exhibits:	April 9, 2022	5 p.m. - 8 p.m.
	April 10, 2022	9 a.m. - 6 p.m.

Dismantling:	April 11 – 11, 2022	9 a.m. - 6 p.m.
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Working in the pavilions outside the exhibition timetable according to the service price list of the Organizer.

Standard stands constructed by the Estonian Fairs will be conveyed to the Exhibitor on **April 4, 2022, at 9 a.m.**

## 8. IDENTITY CARDS AND INVITATION CARDS

According to the size of the fair space rented by the Exhibitors they will be entitled to the identity cards as follows:

less than 20 m<sup>2</sup> – 5 cards; 21 – 45 m<sup>2</sup> – 10 cards; over 45 m<sup>2</sup> – 15 cards

For additionally ordered identity cards 2,5 EUR per each will be charged extra. The Exhibitor will be entitled to get invitation cards free of charge according to the rented area as follows:

less than 30 m<sup>2</sup> – 75 invitation cards

31 – 80 m<sup>2</sup> – 130 invitation cards

over 80 m<sup>2</sup> – 200 invitation cards

Invitations are available in paper or electronic form. For additionally ordered invitation cards 2,5 EUR per each will be charged extra.

## 9. PARKING CARDS

The Exhibitor will receive one parking card, valid during the fair period, giving the right to park at the Exhibitor's parking lot, free of charge. The additional period parking cards can be subscribed for.

## 10. FAIR CATALOGUE

Data of the companies and organisations participating at the Fair, which have submitted an accurately filled ordering forms EXHIBITOR'S DATA IN THE FAIR CATALOGUE (will be sent after registration) to the Organizer by **February 19, 2022**, at the latest, will be published in the fair catalogue. The Organizer does not guarantee publication of information submitted after the deadlines. The Organizer will also supply the price list for additional advertising.

## 11. USE OF THE TRADEMARK

The Exhibitor is allowed to use the fair trademark in its own advertising and commercial activities only after written reconciliation with the Organisers.

## 12. TERMS OF PAYMENT

The invoice for participation fee and rental of exhibition space will be sent to the Exhibitor after registration. All payments for additional fair services should be remitted immediately after the fair.

During the exposition layout days and the operating period of the fair an extra 50 % surcharge will be applied to the prices of construction and fair services.

If the Exhibitor has not settled the payments for participation and stand rental by the time indicated on the invoice, the Organizer reserves the right to offer the stand to another participant. If the Exhibitor has not settled the payments by the time indicated on the invoice, the Organizer has right to use a sanctions written in terms of participation point 13.

**\* VAT Liability of EU member businesses according to the laws of the Republic of Estonia.**

## 13. TERMINATING THE CONTRACT

The participation fee is non-refundable. The exhibitor is entitled to cancel all reservations prior to **February 5, 2022** bearing no sanctions. If the cancellation is made between **February 6, 2022** and **March 1, 2022**, the Exhibitor is responsible for the settlement of the non-refundable participation fee and 50% of standard stand and space rental fees. Reservations cancelled after **March 1, 2022**, are subject to any charges which have already fallen due, including all participation, standard stand or exhibition space rental fees in full.

## 14. FIRE SAFETY AND SECURITY

Organiser is responsible for fire safety and general order in the fair centre. The Exhibitor is obliged to follow the fire and work safety regulations enforced in the fair centre by the Organizer. The exhibitor organizes insurance of his property himself. The organizer does not take responsibility for damage or loss of the Exhibitors exhibits or construction.

## 15. ENVIRONMENT

The Exhibitor is obliged to apply preventive measure to block up noise, radiance and vibration that is caused by devices of his/her company. The Exhibitor is forced to ensure that his/her exhibit's and stand's physical, chemical and biological parameters are no higher than it's enabled in Republic of Estonia and also assure the safety of his/her visitors and personnel during the time being on the stand.